

GMBC Committee Member Code of Conduct

Purpose

The purpose of this document is to set out the standards of behaviour expected of Committee Members. In agreeing to be part of the Committee, each member must also agree to adhere to these codes at all times.

Committee members should also refer to the [MTBA Code of Conduct](#) and the [Public Sector Code of Conduct](#) (applicable to Parks Victoria employees and contractors/permit holders)

Code

Committee Members must:

- Be diligent in their role
- Attend Committee meetings or forward their apology prior to the meeting
- Treat all people associated with the Club, including members, volunteers, partners, external stakeholders, and other Committee Members with respect
- Always consider the welfare of the Club's members above race performance
- Attend to their fiduciary responsibility and make decisions based on what is best for the Club, not for individual interest or gain
- Not take advantage of their position on the Committee in any way
- Declare any Conflicts of Interest¹ as they arise and act to ensure that these conflicts do not pose a risk to the club
- Be open to feedback from members and respond appropriately
- Be honest at all times
- Act as a positive role model with respect to good sporting behaviour
- Refrain from smoking and excessive use of alcohol at the Club
- Adhere to the policies and procedures established by the Club
- Adhere to the legislative requirements of the Club (as per Incorporated Associations Act)
- Respect the equipment and resources of the Club and only use these in Club related business
- Not receive gifts that result in personal financial benefit
- Always look for opportunities for improved performance of the Club operations and Committee functions
- Always represent the Club in a professional manner
- Not speak to the media about any aspect of the Club that could damage the Club or its reputation

1. Conflict of interest is defined as - a situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity

GMBC Volunteer Code of Conduct

Purpose

The purpose of this document is to set out the standards of behaviour expected of volunteers² engaged in GMBC events/other duties. In agreeing to be a volunteer, each member must also agree to adhere to these codes at all times.

GMBC members should also refer to the [MTBA Code of Conduct](#) and the [Public Sector Code of Conduct](#) (applicable to Parks Victoria employees and contractors/permit holders)

Code

GMBC Members acting in a volunteer/official role within the club and its activities must:

- Be diligent in their role
- Treat all people associated with the Club, including members, volunteers, and external stakeholders with respect
- Make decisions based on what is best for the Club, not for individual interest or gain
- Not take advantage of their position in any way
- Declare any Conflicts of Interest¹ as they arise and act to ensure that these conflicts do not pose a risk to the club
- Be open to feedback from others and respond appropriately
- Be honest at all times
- Act as a positive role model with respect to good sporting behaviour
- Refrain from smoking and excessive use of alcohol at the Club
- Adhere to the policies and procedures established by the Club
- Adhere to the legislative requirements of the Club (as per Incorporated Associations Act)
- Respect the equipment and resources of the Club and only use these in Club related business
- Not receive gifts that result in personal financial benefit
- Always represent the Club in a professional manner
- Not speak to the media about any aspect of the Club that could damage the Club or its reputation

1. Conflict of interest is defined as - a situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity

2. A volunteer is any person who assisting at club events or engaging in activity which represents the club (eg. Parks Victoria Liaison, Coaching, Race Director etc)